



DINAS A SIR CAERDYDD  
CITY AND COUNTY OF CARDIFF

**COUNCIL SUMMONS**

THURSDAY, 28 JANUARY 2016

**GWYS Y CYNGOR**

DYDD IAU, 28 IONAWR 2016,

## **SUPPLEMENTAL PAPERS**

- Item 5 – Public Questions – *Pages 1 – 2***
- Item 7 – Amendment to the Cabinet Report Recommendations – *Pages 3 - 4***
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- Item 12 - Oral Questions – *Pages 29 – 36***
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**MARIE ROSENTHAL**  
Director Governance and Legal Services

County Hall  
Cardiff  
CF10 4UW  
Friday, 22 January 2016

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Promotion of equality and respect for others | Objectivity and propriety | Selflessness and stewardship  
Integrity | Duty to uphold the law | Accountability and openness

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**CITY OF CARDIFF COUNCIL  
CYNGOR DINAS CAERDYDD**

**COUNCIL 28 JANUARY 2016**

**Item 5: PUBLIC QUESTIONS**

**QUESTION 1: TO COUNTY COUNCILLOR BALE (LEADER OF THE COUNCIL)**

**PUBLIC QUESTION FROM JOEL WILLIAMS**

What are you doing as Leader of our Capital City to ensure the bitter rivalry and infighting which has engulfed your reign as leader of the Labour Group is not impacting on the delivery of vital services, including health, education & environmental provision for the residents of Cardiff?

**QUESTION 2: TO COUNTY COUNCILLOR PATEL  
(TRANSPORT, PLANNING & SUSTAINABILITY PORTFOLIO)**

**PUBLIC QUESTION FROM HEATHER WARD**

Can you explain what safety reports have been carried out on Caerphilly Road in respect to adding the proposed new bus lane and, if three large HGV vehicles were to pass each other at any single spot, what margin would there be for driver error?

**QUESTION 3: TO COUNTY COUNCILLOR BRADBURY  
(COMMUNITY DEVELOPMENT, CO-OPERATIVES AND SOCIAL ENTERPRISE PORTFOLIO)**

**PUBLIC QUESTION FROM RABAB GHAZOUL**

Given the burgeoning reputation for arts and culture that has been built over many years, can you now demonstrate how they ecologically link with, and contribute to, the vitality of education, social services, community cohesion, criminal justice, tourism, refugee agencies, NEETS, the third age, library services and employment thereby assisting the Council in attracting business and commerce on the basis Cardiff is an increasingly vibrant capital city in which to invest and live?

**QUESTION 4: TO COUNTY COUNCILLOR PATEL  
(TRANSPORT, PLANNING & SUSTAINABILITY PORTFOLIO)**

**PUBLIC QUESTION FROM SEAN DRISCOLL**

Councillor Jayne Cowan put a motion to this Council asking that the Council enforce protection of the green belt around Cardiff. You and your fellow Councillors thought it was a good idea and supported the motion. In the recent Welsh Office inspectors report at section 3:4 the inspector concluded from information provided that the land North and West of Cardiff is rated BMV. (Best Most Versatile) Agricultural land. Did you put a robust and strong case to the inspectors on behalf of the people of Cardiff and your fellow Councillors that this land be protected as green belt land?

**CITY & COUNTY OF CARDIFF  
DINAS A SIR CAERDYDD**

**COUNCIL MEETING: 28 JANUARY 2016**

**Agenda Item 7: Adoption of Cardiff Local Development Plan**

**Amendment to report**

**Proposed by: Councillor Jayne Cowan**

**Seconded by: Councillor Dianne Rees**

Deletion of the recommendations to be replaced with: -

Council is recommended to:

1. receive a clear statement from the Cabinet Member on what representations were presented to the Inspectorate on the Green Belt, and whether the Notice of Motion approved at Council 22 October 2015 on this issue was referenced when the Council made the case to the Inspectors;
2. bring a new cover report to a future Council Meeting to discuss the on-going concerns of cross party members;
3. ensure the next cover report reflects that officials and Councillors have read the document in great detail to ensure the clause "Agree that the Director of City Operations be authorised to correct any typographical and factual errors together with any other necessary presentational matters and consequential changes prior to the final publication of the Cardiff Local Development Plan" is not needed.

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**CITY OF CARDIFF COUNCIL  
CYNGOR DINAS CAERDYDD  
COUNCIL 28 JANUARY 2016**

**Item 9 – LEADER & CABINET MEMBER STATEMENTS**

1. Leader Statement (Economic Development & Partnerships);
2. Health, Housing and Wellbeing Statement
3. Corporate Services and Performance Statement
4. Deputy Leader Statement, (Early Years, Children and Families)
5. Community Development, Co-operative & Social Enterprise Statement
6. Education Statement
7. Environment Statement

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**STATEMENT OF THE LEADER**

**AGENDA ITEM: 9**

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**Cardiff-Stuttgart Twinning Conference**

I attended the first day of the three day Cardiff-Stuttgart Twinning Conference that was held at City Hall on 14<sup>th</sup>-16<sup>th</sup> January 2016. The conference, which was funded through an EU project, brought together citizens and organisations from Cardiff and from our twin city of Stuttgart to promote the shared history of our two cities and to examine how we can build on our historic relationship to further develop transnational cooperation and civic engagement. It also provided an opportunity to explore different attitudes to European integration and the institutions of the European Union, which was particularly timely in the light of the forthcoming EU referendum. The conference was supported by a programme of cultural events to celebrate our twinning relationship and I'd like to extend my thanks to all those involved in helping to present the very best of Cardiff to our international guests.

**Llanishen and Lisvane Reservoirs**

On 18<sup>th</sup> January 2016, Welsh Water announced that they had secured a 999-year lease on Llanishen and Lisvane Reservoirs. This was welcome news and I am grateful to both Celsa and Welsh Water for their commitment to reaching an outcome that benefits the local community. Celsa will continue to use water from Lisvane Reservoir for its operations in Cardiff Bay and Welsh Water will be able to increase its drinking water resources in Cardiff, while contributing to the economic and cultural development of the city. Moving forward, it is important that the Council works closely with Welsh Water to facilitate public access to the reservoirs for recreational activities.

To celebrate this positive outcome and to recognise the hard work of the Reservoir Action Group, I will be hosting a reception at City Hall from 2-4pm on Friday 5<sup>th</sup> February 2016. Invitations have been extended to representatives and members of the Reservoir Action Group; representatives of Celsa and Welsh Water; Councillors; MPs and AMs, and the Welsh Government Minister for Natural Resources.

**Welsh Cultural Centre – Yr Hen Lyfrgell**

I am pleased to confirm that the official opening of Cardiff's new Welsh Cultural Centre – Yr Hen Lyfrgell is due to take place on the morning of Thursday 25<sup>th</sup> February 2016 and will be attended by the First Minister. That evening, there will also be a launch party, which will lead into a long weekend of celebrations ahead of St. David's Day on 1<sup>st</sup> March 2016.

**Councillor Phil Bale**  
**Leader of the City Council**  
27 January 2016



**COUNCIL: 28 JANUARY 2016**

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**HEALTH, HOUSING & WELLBEING STATEMENT**

**AGENDA ITEM: 9**

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**Housing Partnership Project**

I was very pleased and proud to attend recently the official signing of the partnership agreement between the Council and Wates Living Space, developer appointed to the Housing Partnership Project. I was truly impressed by the enthusiasm and commitment that Wates, a family firm, showed towards the project.

This is truly a first for Wales in both the size and ambition of the project which will not only deliver 1,500 new homes, 600 of which will be council homes, but will also help regenerate brown field sites across the city. The overall value of the scheme is £205 million.

The quality of the new housing has been set high and all the homes will be sustainable and energy efficient, including some to passivhaus standard.

As part of its presence in the city, Wates Living Space has made a pledge to create extensive opportunities for local training and employment and will engage local suppliers and sub-contractors in the project. The scheme will generate almost £14 million of social value including almost 10,000 training weeks, employing hundreds of skilled and non-skilled workers during the construction and marketing of the homes. And will create a lasting economic benefit for the city.

**Supporting Independent Living**

Over the past year we have significantly improved our services to help people remain independent in their own homes. We have introduced a single point of contact for older person's services, providing a wide range of advice and information with multi-skilled visiting officers available to assist people in their own homes.

I have recently had the opportunity to visit the Independent Living Centre (Smart House) which has been set up to demonstrate a wide range of rehabilitation and re-ablement equipment and to promote everyday living aids that promote independent living.

Built to resemble a two storey home, the Smart House is very impressive and allows people to experience how adaptations such as stair lifts and hoists, look and feel in a domestic setting.

The Smart House is open to residents and partner organisations to book as either a training or demonstration facility.

## **Welfare Reform Changes**

The Chancellor's Autumn statement brought news of further welfare reform changes which will impact on benefit claimants. The proposal was announced that housing benefit for tenants in social housing would be capped at the Local Housing Allowance levels; the level paid for tenants in the private rented sector. While most social housing rents are below LHA levels this change is likely to impact on tenants under the age of 35, who may only qualify for the rent of shared accommodation, and people in supported accommodation where rents can be high. The change is due to come into effect in April 2018, but will be backdated to any social housing tenant who has taken up a new tenancy, transferred or exchanged from April 2016. Only limited information is available about this change at present. Officers are working with our housing association partners to fully understand the possible implications of the change, to develop publicity and a plan to mitigate the impact. A full briefing will be given on this change when more information is available. In the meantime please remember that help is available in all Hubs and in particular in Central Library Hub, where there is a full range of advice available for those affected by Welfare Reform.

## **Sheltered Housing Tenants' Christmas Party at Butetown Centre**

As you will know many older people are alone at Christmas, we were therefore very keen to help bring our older tenants together over the festive period. The Tenant Participation team organised a party for tenants of all 10 of the Council's Sheltered Housing Schemes, guests were able to get to know each other over Christmas dinner with all the trimmings, and were kept entertained with music, dancing and a raffle. Members of the Telecare team were also there to provide information about the services they offer, and explain how they can help more vulnerable residents. The party, which was held at Butetown Centre, proved to be a big success with around 60 residents attending. Tenants from different schemes got talking to each other and friendships were forged. The Tenant Participation team are planning to repeat the event next Christmas.

## **Support for Asylum Seekers in Cardiff**

Many of you will have seen the publicity recently about the services for Asylum Seekers and in particular the requirement for service users to wear wristbands. This is clearly not acceptable and the Leader and I have raised our concerns in a letter to the Minister responsible Immigration.

Services for Asylum seekers are commissioned and managed directly by the Home Office and the council has no direct control over the services provided by the private company employed to provide these services.

However officers from the council do aim to influence these services where they can working partnership with the Wales Strategic Migration Partnership based in the Welsh Local Government Association.

## **Launch of the Older Person's Commissioner's Ageing Well in Wales Programme**

Last week I attended the launch of the Older Person's Commissioner's Ageing Well in Wales Programme, hosted by Julie James AM. It was pleasing to see the work being undertaken across Wales to support the Commissioner's Ageing Well agenda, and I am particularly pleased that Cardiff has developed a clear and effective Ageing Well Delivery Plan for 2016/17.

Following discussion between Council Directorates and with partner organisations, a broad ranging draft Delivery Plan went to scrutiny in September, where we received helpful feedback from Members, from the Commissioner herself and from third sector partners.

We are incorporating this additional input into our final Delivery Plan, which Cabinet will adopt in March, alongside the Council's Strategic Equality Plan for 2016/20.

I'm confident the Plan will enable everyone to continue to enjoy all that Cardiff has to offer, throughout their lives.

**Councillor Susan Elsmore**  
**Cabinet Member, Health, Housing and Wellbeing**  
27 January 2016

## **CORPORATE SERVICES & PERFORMANCE STATEMENT**

### **AGENDA ITEM:9**

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#### **Review of Voluntary Redundancy Scheme**

The annual review of the Council's Voluntary Redundancy Scheme has been completed. Cabinet agreed on 21 January that this would remain unchanged for 2016/17. This decision was based on the fact that the scheme continues to be broadly comparable to that which operates elsewhere across Wales. Cabinet also took into account that in light of ongoing budgetary challenges faced by the Council, it will be important that the scheme continues to attract volunteers. All the Trade Unions stated their clear position that the Scheme should remain unchanged, pointing out the implications of any change should fewer and fewer staff volunteer to leave.

#### **Schools moving to on-line HR Systems**

The Council's HR System - DigiGov is now being used successfully in all schools for recording sickness absence and applying the relevant stages of the Attendance and Wellbeing Policy. Schools have welcomed having increased control of absence management as well as the direct access to real time data.

We are now rolling out a training programme for school staff who will then be able to use on-line HR Systems for undertaking contractual changes, exits, requests to extend temporary contracts and also processing overtime requests.

#### **Review of Disciplinary Policy and associated procedures**

Following an extensive and inclusive review involving consultation with Directorate representatives, Trade Unions, Equality Networks and Senior Management Team plus input from PRAP, from April 2016 the Council will have:

- a revised and streamlined Disciplinary Policy incorporating clarity of responsibilities for all those who have a role in this process, standardised processes to enable robust and transparent decision making and, a new formal Fast Track disciplinary procedure available for misconduct issues. The policy will be supplemented with provision of robust monitoring data to enable compliance to be monitored at Directorate and Senior Management level.
- 6 new comprehensive guidance documents for those involved in various aspects of the process (i.e. Hearing Chairs, Investigating Officers, Presenting Officers, Managers, Employees and Witnesses) have been produced to supplement the policy to ensure a more consistent approach, and better support for those involved with investigations.

- A new “Resolution Policy” to replace the existing Grievance and Bullying & Harassment policies, with an increased emphasis on early resolution of matters, with managers and Trade Unions involved collaboratively in order to resolve issues at an earlier stage, through a range of resolution methods such as additional training, support, coaching, advice, counselling and mediation. The new Internal Mediation service (within HR People Services) has been expanded, and provisions of the service are detailed in the new Resolution policy

The new arrangements will be subject to on-going monitoring, with an interim review at 6 months and a full review after 12 months operational experience. The revised arrangements represent a major cultural shift in how disciplinary / conduct issues will be addressed within the Council in the future.

### **Capability Procedure for Teachers and Headteachers**

- The Central South Consortium Capability Procedure for Teachers and Headteachers (December 2015) has been developed by HR officers across the five local authorities in full consultation with the trade unions and in line with guidance from the Welsh Government. A separate policy for support staff is being developed.
- It is recognised that the capability and commitment of employees is fundamental to providing a high standard of education to pupils, and that Governing Bodies are committed to ensuring that all employees have the opportunity to develop the appropriate skills, knowledge, competence and aptitude to undertake their roles effectively. In the vast majority of cases, employees meet and exceed the performance requirements of their roles.
- However, in some circumstances, individual employees may experience difficulties in demonstrating the levels of competence required to perform their role effectively. In such situations it is important to have adopted a policy which clearly outlines the procedure to be followed and the roles and responsibilities of those involved.
- The Capability Procedure sets out a constructive approach to achieving improved work performance through effective supervision, mentoring, training, performance review and development. It ensures that competency issues are dealt with efficiently in a supportive and sensitive manner within agreed time periods and with clear outcomes at all stages.
- The policy is recommended for adoption by all Governing Bodies.

### **Income Management Project**

On 11 January 2016 we went live with the first phase of a significant income management project. Over the duration of the project we are updating our methods of dealing with all forms of payments including rationalising use of Chip & Pin devices, refreshing our internet e-payments portal and ensuring that the e-payments options will render correctly no matter what type of device payments are being made on. This supports our analysis which shows a significant shift in the numbers of citizens transacting with us via smartphones and tablet devices like iPads compared to the traditional PC users.

### **Mobile working for carers**

We are about to go live with a short pilot, followed by a full roll-out, of mobile and scheduling technology for the Adults Services Reablement team. This will use the same technologies previously deployed to Community Maintenance Services to

enable homecare visits to be automatically scheduled in the most efficient manner possible according to carer location, and for carers to use mobile devices to receive and record their work, removing the requirement for paper schedules and frequent office visits.

## **ICT Apprentices**

As part of our workforce strategy and commitment to developing skills in Digital technologies ICT have this year taken on three apprentices under the corporate apprenticeship scheme. One of these started out as a work placement from the looked after children (LAC) team.

## **Cardiff.gov.uk/Caerdydd.gov.uk**

The Council Tax portal was introduced in December to allow customers the opportunity to check their Council Tax balance, see their instalment dates and also set up or amend their direct debits. Having this facility in place in preparation for the Council's annual billing period is a great step towards customers managing their account at times that suit them without having to call and speak to an advisor.

Parking permits online has also proved to be a success with customer use increasing so that the number of applications made online has outweighed those made by post. In December 1619 applications were made online in comparison to 943 made by post.

A new splash page was introduced using photos taken by the public which have been received via Social Media. The image will be replaced every 6 weeks.

Web Key Stats for December:

- During Dec 2015, visits via a mobile device exceeded desktop for the first time, this is most likely due to residents viewing the changes to services over Christmas and New Year.
- The web received 670k Page views in total from 155k users.
- Recycling and Waste page views up 49% from 84k to 137k.
- 8,890 page views received for the Budget section up 790.78% over November's 998.
- City of Cardiff Councils Twitter has gained an average of 52 followers a day in the last 90 days and now has 52,306 followers.

## **C2C**

In December, for the 2nd month in a row C2C hit the answer rate target every day and achieved a final answer rate of 96.06%. This was from a total of 52,122 calls.

Customer satisfaction remains high with 99% stating they were satisfied with the service from C2C out of 163 surveys and 96% satisfied with the service from the Repairs Reporting Line out of 50 surveys.

## **Strategic Estates**

- On target to deliver circa £4m in capital receipts by year end for the capitalisation programme.

- Lots of activity with the office rationalisation programme with various moves on going including all of the Global Link staff into County Hall. These moves are all set to deliver revenue savings.
- Investment board created following approval from Cabinet, new governance and strategy being implemented to improve the performance of the portfolio.
- Various Community Asset Transfers progressing with a range of community groups, recently completed and imminent CATs include Maes Y Coed community centre, Highfields and Oaks garden nursery, Insole Court and Grange Gardens Bowls Pavilion.
- Progressing various partnership opportunities with other public sector bodies to realise savings and efficiencies, ongoing projects include Global Link assignment of lease to the Local Health Board and Llanishen Police Station project with South Wales Police.

## **CTS**

CTS now have several operatives trained to the Institute of Occupational Safety and Health standard recognised by the HSE for the measurement of equipment subject to Hand and Arm Vibration Syndrome. The service is available to all service areas which includes all the necessary information to effectively manage vibration exposure to operatives in line with the Control of Vibration at Work Regulations 2005.

**Councillor Graham Hinchey**

**Cabinet Member (Corporate Services & Performance)**

27 January 2016

**COUNCIL: 28 JANUARY 2016**

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**EARLY YEARS, CHILDREN & FAMILY STATEMENT**

**AGENDA ITEM:9**

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I want to take this opportunity to update members on developments in Children's Services since my last statement to Council.

The new Children's Services Fostering Campaign has received positive feedback since its launch in late September and the number of enquiries received by the team has seen an impressive increase of 310% compared with the same period last year.

It is important to remember however, that we still have staggering number of around 600 children needing foster homes in Cardiff and a target of 300 new carers needs to be fulfilled in order to provide the care, support and homes that are necessary. The current situation means that some children have to be placed outside of the city meaning they have to uproot and move away from their school, friends and communities and sometimes siblings have to be separated.

By providing foster carers in house as opposed placing Cardiff Looked After children with Independent Fostering Agencies, the Council will also make savings on average of approximately £450 per foster placement, per week.

The Foster Team continue to recruit and it is essential that we as a Council support them by promoting and raising awareness of the service in our local wards and communities. The City of Cardiff Council offer competitive financial packages and exceptional support and training opportunities to foster carers.

Whether you or somebody you know could foster a child, or by helping to spread the word about fostering for the City of Cardiff Council, you could help make the difference to a Cardiff child or young person. Please visit [www.fostercarecardiff.co.uk](http://www.fostercarecardiff.co.uk) to find out more and help support this vital service.

I hope that this update on development reassures members that our improvement journey remains on course and continues to extend its reach.

**Councillor Sue Lent**  
**Deputy Leader & Cabinet Member (Early Years, Children & Families)**  
27 January 2016



**COUNCIL: 28 JANUARY 2016**

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**COMMUNITY DEVELOPMENT, CO-OPERATIVES & SOCIAL  
ENTERPRISE STATEMENT**

**AGENDA ITEM:9**

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**IAAF/Cardiff University World Half Marathon Championship**

I am sure that Members will want to join me in welcoming the news that Mo Farah will, subject to confirmation of his selection for the British Team on March 7<sup>th</sup>, be joining the prestigious competition line up for the IAAF/Cardiff University World Half Marathon Championship to be hosted in Cardiff on Saturday 26 March 2016

The Olympic champion over 5000m and 10,000m will target the race in front of a home crowd to boost his preparations ahead of the Rio Olympic Games in August. Five-time world champion Farah will make his debut appearance at these Championships.

The Welsh public will get a rare chance to witness one of athletics' global stars competing around their capital city. And even better – together with the elite races Cardiff 2016 also provides a mass race for all level of runners to compete alongside Mo Farah by 'Running in the Footsteps of Champions'. This is a once-in-a-lifetime opportunity and I would urge everyone to sign-up before the February 29th deadline if they have not already done so.

**Grangetown's Brand New Hub Opens for Business**

Grangetown Community Hub opened its doors for the first time on Monday 11th January, bringing a broader and improved range of services to the area. The former Grangetown Library building on Havelock Place has been extended and refurbished in order to develop the Hub, so that Council and partner agencies can deliver services from a single location. This will allow customers to engage with the Council more easily, and to access key information and amenities more quickly and conveniently than ever before.

Trained staff are on hand at the new Grangetown Hub to help visitors utilise a full library service, housing and benefits advice, Into Work services, a coffee shop run by BRG Communities First, and a community room. The facility also boasts an IT suite, free PCs, internet and Wi-Fi access, and free phones to contact the Council and other services. Citizens' Advice and Communities First are also available, and there will be visits from further partner organisations to provide specialist help and advice.

The Hub is open six days a week, Monday to Saturday, including a late evening on Wednesdays (10am - 7pm). To find out more about the Hub's services and events visit [www.facebook.com/grangetownhub](http://www.facebook.com/grangetownhub)

### **Rumney Partnership Hub opens this month**

The new Rumney Partnership Hub opened its doors on **Monday 23 November**, The new hub, which operates in partnership with Communities First, will provide a range of council and partner agency services including library services, advice and benefit services, public access computers and free telephones, a children's area, multi-use community room and interview room in the former Rumney Youth Centre building on Llanstephan Road.

Story and rhyme time events every Tuesday morning at 11am, as well as job club every Monday throughout the day.

To find out more about the Hub's services and events visit [www.facebook.com/Rumneyhub](http://www.facebook.com/Rumneyhub)

### **Roath Library**

It is now closes for expressions of interest in the Community Asset Transfer of Roath Library and five bids have been received. Following assessment of the bids from a financial, legal and quality point of view, two bidders have been selected to progress to Stage 2 of the process and have been invited to submit a full business case.

There are Clarification Meetings arranged with the two selected bidders the week commencing 1<sup>st</sup> February. At these meetings discussions will take place on the requirements from the council in terms of the communal and library space. Additionally, the evidence the council will need to see in their business plan on financing and deliverability of their proposal. To allow time for the organisations to fully investigate, carry their due diligence and submit a fully designed and costed business plan a deadline of 1<sup>st</sup> April will be given.

At this stage, it is looking positive that a third party organisation will be identified through the CAT process to take on the running of the building and to undertake necessary repair and conversion works. However, either organisation has yet to fully cost this work.

In the meantime, a temporary lease is being agreed our Health Partners to deliver a temporary library from Cardiff Royal Infirmary. Work will now commence in the next couple of weeks to establish a service from this building. It is also hoped that some open access PC provision will also be included in the building and this is currently being investigated.

Further provision has also been put in place at Plasnewydd Community Centre. The YMCA have recently taken over the building through the council's Community Asset Transfer process and through working in partnership some library provision is now being provided. There is a selection of books available and also the council runs Story and Rhyme Time classes every Friday at 10:30.

## **Cathays Heritage Library**

Consultation has commenced on the relocation of the Local Studies service into Cathays Library and establish a 'Heritage Library' while retaining Branch Library provision. I believe that Cathays Library would be a better solution for our customers for the following reasons:

- Well-known and much loved historical community building- Local Studies viewed as a complementary use
- Prominent and accessible location
- Large, inviting space for customers – refurbished in 2010
- Integral meeting room available for use by local groups
- Bank of public access PCs available for use
- Wi-Fi connectivity
- Standard branch library access times – open on Saturdays
- Sustainable solution for Local Studies and Cathays Library

The changes will obviously impact on the services provided in Cathays Library. There is potential to create a centre that will provide effective library and specialist information service to all age groups across Cardiff. Heritage Development is an exciting opportunity to deliver learning activities for citizens making innovative use of available technologies. The Library service is hoping that the creation of a Heritage Centre will allow for collaboration with schools in the development and delivery of a heritage based curriculum support programme. Key elements of Branch Library provision will be retained.

Full details of the proposal as well as a link to the survey can be found at [www.cardiff.gov.uk/LocalStudies](http://www.cardiff.gov.uk/LocalStudies)

Consultation close date: Monday 15th February

**Councillor Peter Bradbury**

**Cabinet Member (Community Development, Co-operatives & Social Enterprise)**

27 January 2016

**COUNCIL: 28 JANUARY 2016**

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**EDUCATION STATEMENT**

**AGENDA ITEM:9**

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**The Performance of Cardiff's Schools in 2014/15**

We are continuing to build on last year's improvement:

- In certain areas standards are improving at a faster rate than Wales as a whole e.g. Foundation phase and key stage 2
- Outcomes for pupils eligible for Free School Meals are improving at a faster rate than their peers in the primary phase and key stage 3. 4.5% increase in eFSM in level 2 inclusive threshold is greater than 3.5% improvement across Wales as a whole
- At key stage 4 a significant improvement (4.9%) in the level 2 inclusive threshold to 60%. Halving the number of secondary schools where less than 40% of pupils achieve five GCSE's grades A-C, including English, Maths and Welsh from 6 to 3
- Minority Ethnic pupils as a whole at key stage 4 perform at least in line with white UK pupils
- An increase in the number of schools in the highest benchmarking quarter and a reduction in the number in the lowest Benchmarking quarter

But we are not complacent as a LEA and we have a number of areas we are concerned about including:

- Variation in standards by schools with comparable pupil populations in both primary and secondary sectors
- The low performance in three secondary schools which has also had a negative impact on the city's overall attainment, attendance and exclusion figures
- Impact of poverty on standards of attainment: despite improvement in performance of pupils eligible for free school meals the gap remains too wide
- Underachievement of certain groups of learners including some minority ethnic groups, white UK pupils in schools in deprived areas of the city and Looked after Children
- Proportion of young people who are not in employment, education and training
- Good progress was made in reducing fixed term exclusions (Cardiff rate of 1.1 per thousand pupils was below the Welsh average of 1.6 per thousand pupils) but the figure for shorter term exclusions was well above the national average 34.3 per 1000 pupils compared to 26.7 per thousand with 8 secondary schools having exclusions considerably above Wales and Cardiff averages. Since September 2015 2 of the secondary schools are now in line with other

secondary schools with low exclusions and a further four have been successful in reducing exclusions this term

The report also throws up some other issues for example the performance of girls in Cardiff – girls' outcomes are higher than boys in most indicators but the performance of girls does not compare as well with national figures.

## **Youth Engagement and Progression Strategy – The Cardiff Commitment**

This paper gives a clear corporate strategic direction for Cardiff Council and was agreed by the Cabinet to secure a positive destination for every young person in Cardiff after statutory schooling into either employment, education or training working with partners. Alongside the development of the strategy (building on past policy) the council would work proactively to deliver “quick wins” where possible for example with a pilot of a “Junior Apprenticeship Scheme” for 14-16 year olds. We would also review our own Corporate Framework for work experience, work placements, traineeships and apprenticeships.

## **Schools' Organisational Programme**

The provision of additional school places and the improvement of our school buildings is a priority for Cardiff Council and a number of new schemes have had developments over the last two months including:

- **Eastern High School** – planning permission for the new school has been agreed
- **Outcome of consultation on the additional provision of English medium and Welsh medium places in Splott & Adamsdown** - Ysgol Glan Morfa will increase from 1FE to 2FE with up to 80 part time nursery places with the provision of a new standardised 2FE primary school at the Maltings from September 2017. Moorland Primary School will increase from 2FE to 3FE with 96 part time nursery places utilising the vacated Ysgol Glan Morfa buildings from September 2017
- **Outcome of consultation on the additional provision of English Medium and Welsh Medium places in the 4 wards** – Ninian Park Primary will increase from 2FE to 3 FE on its current site from September 2017. A new 2FE Welsh Medium school will be built on the Hamadryad site from September 2017 but a starter school will be established at Ninian Park in the interim. Subject to the approval of the Governing Body St Mary the Virgin Primary School will expand from 1FE to 2FE
- **Outcome of consultation on a new secondary school in the West of the city:** a statutory notice will be published to close Glyn Derw High School and Michaelston Community College and establish a new community High School from 1<sup>st</sup> September 2017 and to transfer the new school to new build premises on the current Glyn Derw High School site from September 2018
- **Consultation on Specialist Provision for Primary aged pupils with Speech and Language difficulties:** The Cabinet has agreed to consult on re-shaping specialist education and how we can best meet the needs of children. The report also recommended consulting on whether Meadowbank School should be closed from September 2017 and the building used for alternative Additional Learning Needs provision

- **Outcome of consultation Gabalfa Primary School and Ysgol Glan Ceubal:** It was agreed that two one FE schools for each should be built back to back on the current site

Overall over the last two months Cardiff Council has progressed schemes totalling 90 million for the building of new schools in our city through the 21<sup>st</sup> Century Schools Programme and joint funding with the Welsh Government. A real investment in our children's education.

**Councillor Sarah Merry**  
**Cabinet Member for Education**  
**Yr Aelod Cabinet Dros Addysg**  
27 January 2016

**ENVIRONMENT STATEMENT**

**AGENDA ITEM: 9**

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**Rent Smart Wales**

The launch of Rent Smart Wales – Rent Smart Wales launched on 23 November 2015 and is a landmark landlord licensing scheme hailed as UK first being hosted by Cardiff Council. The new registration and licensing scheme will prevent rogue landlords and agents from letting and managing properties in Wales. It will also raise awareness with landlords, agents and tenants of their respective rights and responsibilities.

All new staff were in place on the launch date having completed 3-4 weeks of induction training, documentation to support the processes had been developed and the infrastructure and database required for launch was in place. The marketing campaign, led by Welsh Government, was implemented and publicity included Lesley Griffiths AM and myself visiting Willcox House with press. Further development to the website / database is required post launch to ensure system is fit for next steps in the processing of registrations and licensing applications. A review of the fees set for Agents is also under consideration.

**Flat Holm Island**

I am pleased to report that officers are making the final arrangements for the submission of an application to Keep Wales Tidy, for Green Flag status for Flat Holm Island. Flat Holm is both a unique and precious resource and I am sure that the prospects of success in securing Green Flag status which recognises the best parks and green spaces in the country will be enhanced through the work that the Council has been undertaking with partners involved in the management and development of the Island.

**Victoria Park Splash Pad**

The public engagement exercise carried out by the Council for the Victoria Park Splash Pad closed last week and I am delighted that in excess of 1,000 individuals responded, through the exercise two design options were presented and there was a clear front runner that polled 74.7% of the votes. Design staff in parks are working with our project partner to finalise the installation programme and an end of May opening has been targeted.

**Apprenticeships**

You will recall that last year I provided with you with a number of updates in respect of the introduction of new Apprenticeships within my portfolio, and, as you are aware I am committed to the introduction and development of further schemes that seek to

strengthen and secure the skills base, enhance workforce planning and provide high quality employment opportunities for young people. As the largest employer in Wales I firmly believe that we have an obligation to be leading the way. I am therefore very pleased to report that in recent weeks we have made appointments to, two new schemes within the Parks, Sport & Harbour Authority area, one a Marine Engineering Apprenticeship and one a Business Administration Apprenticeship.

### **Parc Cefn Onn**

Next month will see the submission of the of the Stage 2 Heritage Lottery bid for Parc Cefn Onn and through the Parks for People Funding stream, the bid has been constructed in partnership with a wide range of stakeholder organisations including the Friends of Parc Cefn Onn. The total value of the project is anticipated to be circa 650k and will see a range improvements to the site focused on improving access to the site and its heritage for a wide and diverse range of users. A decision from HLF is anticipated in July.

### **Leaf Fall**

The Cleansing teams have had another successful autumn, working hard to tackle leaf-fall across the city. The teams targeted each ward once a fortnight, visiting those streets with the highest footfall and leaf-fall. In addition, officers and teams responded quickly to priority requests for clearance (i.e. where leaf-fall was making pathways slippery). It was good to see that no complaints were received in October, only 1 in November and 4 in December from the public.

### **Waste restricting programme**

The new waste restricting programme has also achieved its first mile stone. At the end of last month over 100,000 black bins had been exchanged across the City. The next phase is removing any remaining larger bins is also underway and overall we are on track with the project delivery. The recycling tonnages are beginning to increase, with over an extra 1200 tonnes being collected in the last quarter, so I would like to thank the public for supporting the changes and increasing their recycling habits.

### **Neighbourhood Services City Wide Roll Out**

As you may already be aware, the Neighbourhood Services Project has been successfully piloted in the South West, West and City and South Neighbourhood Partnership areas since July last year. Due to the success of the project, we are now expanding it city wide to include the East, North and South East Neighbourhood Partnership areas. The project is being expanded city wide with immediate effect. In order for us to properly measure the performance of the service, we would be grateful if you would direct all of your enquiries regarding **cleansing, environmental enforcement or parks cleansing/litter issues** to [C2C@cardiff.gov.uk](mailto:C2C@cardiff.gov.uk) from now onwards. This is designed to enable true measurement of the successes and for us to fully capture all of the trends and issues, and, most importantly enabling a quicker operational response to you and our resident's needs.

**Councillor Bob Derbyshire**  
**Cabinet Member (Environment)**  
27 January 2016



**Issue concerning Incident at Thornhill Crematorium Chapel on 27<sup>th</sup> January 2016**

A quiet shocking incident occurred yesterday at Thornhill crematorium during a funeral service. This involved an inappropriate footage being played during the service on one of the 4 screens in the chapel.

The incident occurred on just one of the monitors which was installed to replace a faulty screen and until this week we have had no reports of anything like this happening previously.

An urgent investigation has been launched and an independent specialist Audio Visual company has been appointed to analyse the systems in a bid to establish how this unfortunate incident occurred. Once this has been completed a report will be produced detailing their findings.

We sincerely apologise to the family and mourners present who witnessed this incident and will continue to offer them our help and support and provide an explanation to the family as to how this incident occurred in due course. The Authority has waived all of our costs and fees associated with the funeral service and burial .

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**COUNCIL 28 JANUARY 2016****AMENDMENT 1 TO MOTION 1**

Point 1: First line after *and* insert '*keep open*'

Point 1: First line after Centres insert '*, based on the overwhelming views of the public*'.

Point 2: Deletion of all the words up to decentralised and replace with: '*undertake discussions with all Councillors and the public on their views on a decentralised approach to recycling*'.

**The Amended Motion would then read:**

This Council notes the challenges faced by Cardiff in terms of recycling.

The Council therefore resolves to request the Cabinet to:

1. Re-open Waungron Road and keep open Wedal Road Recycling Centres, based on the overwhelming views of the public.
2. Undertake discussions with all Councillors and the public on their views on a decentralised approach to recycling.

Proposed by: Councillor Jayne Cowan

Seconded by: Councillor Gavin Hill-John

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## **COUNCIL 28 JANUARY 2016**

### **AMENDMENT 2 TO MOTION 1**

After The Council therefore resolves to request the Cabinet to:

Deletion of Points 1 and 2 and replace with

- (i) Take all necessary steps to ensure the Welsh Government recycling targets are met, currently 58%, but increasing to 70% by 2025.
- (ii) Ensure the council provides 2 quality HWRCs and facilitates alternative recycling provision with the third sector such as reuse centre(s), pop up shops or mobile units, for residents in other parts of the city.
- (iii) Continue to provide recycling education, enforcement and help to residents.
- (iv) Increase future recycling by working with neighbouring authorities to explore ways of finding outlets for materials currently not recycled.
- (v) Look to develop further partnerships with Councils and companies to support high recycling, such as the one with the Vale of Glamorgan and Kelda Organic Energy Limited which will provide 98% recycling and energy from food waste in 2017 from our respective Counties.

Proposed by: Councillor Bob Derbyshire

Seconded by: Councillor Michael Michael

The Amended Motion will then read:

The Council note the challenges faced by Cardiff in terms of recycling.

The Council therefore resolves to request the Cabinet to:

- (i) Take all necessary steps to ensure the Welsh Government recycling targets are met, currently 58%, but increasing to 70% by 2025.
- (ii) Ensure the Council provides 2 quality HWRCs and facilitates alternative recycling provision with the third sector such as reuse centre(s), pop up shops or mobile units, for residents in other parts of the city.
- (iii) Continue to provide recycling education, enforcement and help to residents.
- (iv) Increase future recycling by working with neighbouring authorities to explore ways of finding outlets for materials currently not recycled.
- (v) Look to develop further partnerships with Councils and companies to support high recycling, such as the one with the Vale of Glamorgan and Kelda

Organic Energy Limited which will provide 98% recycling and energy from food waste in 2017 from our respective Counties.

**COUNCIL 28 JANUARY 2016****NOTICE OF MOTION 2****Amendment to Notice of Motion 2**

Bullet point 1: the addition of the word '*approximately*' prior to 3,726.

Bullet point 1: deletion of the second sentence.

Bullet point 3: correction to factual detail with the deletion of all words following the word partner and replace with '*in the Cardiff and Vale Dementia 3 Year Plan.*'

Bullet point 4: delete all words and replace with:

*In relation to the Alzheimer's Society service at Oldwell Court, it is proposed that:*

- *The Council will continue to fund places for those people who currently receive a service funded by the council at Oldwell Court*
- *The Council will continue funding for these individuals until such time as the arrangements are no longer required*
- *The Council will support the Alzheimer's Society to help them secure their current accommodation into the future.*

Addition of the following resolution:

*'Accordingly, the Council resolves to work collaboratively with partners to ensure that we fully meet our commitments to older people including our commitment to making Cardiff a dementia supportive city.'*

**The Amended Motion would then read:**

The Council notes:

- There are approximately 3,726 people in Cardiff living with dementia.
- In September 2014, Council unanimously agreed to work towards making Cardiff a dementia supportive community.
- Cardiff Council is a strategic partner in the Cardiff and Vale Dementia 3 Year Plan.
- In relation to the Alzheimer's Society service at Oldwell Court, it is proposed that:
  - The Council will continue to fund places for those people who currently receive a service funded by the council at Oldwell Court
  - The Council will continue funding for these individuals until such time as the arrangements are no longer required
  - The Council will support the Alzheimer's Society to help them secure their current accommodation into the future.

Accordingly, the Council resolves to work collaboratively with partners to ensure that we fully meet our commitments to older people including our commitment to making Cardiff a dementia supportive city. **Page 29**

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**COUNCIL, 28 JANUARY 2016 : ORAL QUESTIONS**

1	<p><b><u>QUESTION TO COUNTY COUNCILLOR BRADBURY (COMMUNITY DEVELOPMENT, CO-OPERATIVES AND SOCIAL ENTERPRISE PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR HOWELLS</u></b></p> <p>Arts and culture make a valuable contribution to the life of the city not just in terms of the economic benefits that they bring but also in contributing to community cohesion, health and wellbeing outcomes and educational attainment. What assessment has been made on the likely impact to these benefits that the proposed budget cuts will have?</p>
2	<p><b><u>QUESTION TO COUNTY COUNCILLOR BRADBURY (COMMUNITY DEVELOPMENT, CO-OPERATIVES AND SOCIAL ENTERPRISE PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR DIANNE REES</u></b></p> <p>As the Capital City of Wales, our Local Studies Collection in Cardiff is visited by researchers from all over the world .Cardiff needs its collection to be accessible to the general public, encompassing all aspects of Cardiff's history and one of which its citizens can be proud. In view of the small area of Cathays Library designated to receive the "collection", what is not being moved to Cathays Library and why?</p>
3	<p><b><u>QUESTION TO THE LEADER (ECONOMIC DEVELOPMENT &amp; PARTNERSHIPS PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR McEVOY</u></b></p> <p>How many commercial leases have been sold by the Council since May 1st 2012, how much has each one been sold for and for what period of time?</p>
4	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR CLARK</u></b></p> <p>What is the total revenue from each of the following Council income streams for the period April - December 2015 inclusive?</p> <ul style="list-style-type: none"> <li>• Civil Parking enforcement;</li> <li>• Moving traffic offences;</li> </ul>

	<ul style="list-style-type: none"> <li>• Resident Parking Permits;</li> <li>• Council car parking charges.</li> </ul>
5	<p><b><u>QUESTION TO COUNTY COUNCILLOR MICHAEL (CHAIR OF PLANNING COMMITTEE)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR GRAHAM THOMAS</u></b></p> <p>Cardiff Council have objected to the Vale of Glamorgan Council's planning application to redevelop the Ely Brickworks due to the impact of heavy traffic and the impact on the environment. This was done following consultation with residents and local Councillors. How will Cardiff Council ensure it remains consistent given the LDP proposals are on a much larger scale, affect our residents even more directly, and will have a much greater impact for similar reasons?</p>
6	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR McEVOY</u></b></p> <p>What guarantees does the Council offer that existing properties in Cardiff West won't be subject to higher flooding risks due to green field site development and what extra flood defences have been put in?</p>
7	<p><b><u>QUESTION TO COUNTY COUNCILLOR LENT (EARLY YEARS, CHILDREN AND FAMILIES PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR THORNE</u></b></p> <p>Why has the Council contracted out the Contact Centre for Children's Services, which serves our most vulnerable children, to a private company based in Kent and moved away from in house collaborative and charitable model of delivery?</p>
8	<p><b><u>QUESTION TO COUNTY COUNCILLOR MERRY (EDUCATION PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR CARTER</u></b></p> <p>Will the cabinet member extend the current free pupil transport to Llanishen High School beyond the current academic year?</p>

9	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR COWAN</u></b></p> <p>Will the Cabinet Member make a statement on his view of the importance of Pedal Power to the residents of Cardiff?</p>
10	<p><b><u>QUESTION TO COUNTY COUNCILLOR DE'ATH (SKILLS, SAFETY AND ENGAGEMENT PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR HOLDEN</u></b></p> <p>How many horses grazing public land have the council seized using the laws provided to it, and how many of those horses have been destroyed due to lack of appropriate facilities to house them?</p>
11	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR MAGILL</u></b></p> <p>Until now, Cardiff has been without an LDP since 2006 because the then Lib Dem/Plaid run Council irresponsibly failed to produce a sound plan. The failure to produce an LDP made it much harder for the Council and residents to protect open spaces from unsuitable development. For years the Labour council, Julie Morgan AM and campaigners have argued for a Green Belt for the North of Cardiff. Despite objections from developers, the Independent Planning Inspector has approved Cardiff's first Green Wedge to protect this land north of the M4 for the life of the LDP. Whilst this decision means this wonderful landscape will be better protected than previously, will the Council continue to lobby for this protection to remain after 2026?</p>

12	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR RALPH COOK</u></b></p> <p>Can you detail exactly what you personally did to ensure that the 2012 Cardiff Labour Party's Local Election Campaign Manifesto commitment to include in the Cardiff Local Development Plan a "Green Belt" was fulfilled, and please explain to the Council why you did not make any effort whatsoever to speak with myself (as a former holder of your portfolio) about how I managed to secure the inclusion of the Green Belt proposal in the consultation version of the LDP (over-coming officers' objections) or how I planned to overcome the expected objections from the Planning Inspector?</p>
13	<p><b><u>QUESTION TO COUNTY COUNCILLOR MERRY (EDUCATION PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR BOWDEN</u></b></p> <p>Will the Cabinet Member give details on what the Council is doing to raise teaching standards in Cardiff schools?</p>
14	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR SANDERS</u></b></p> <p>Will the cabinet member commit to review the road repair schedules in light of the adverse weather making many roads across the city very dangerous? I know of several examples of large potholes appearing causing car damage in Rhiwbina. Very grateful to workmen who undertook emergency repairs in the pouring rain one evening. Perhaps another use for the pot of money generated from fines driving in bus lanes!</p>
15	<p><b><u>QUESTION TO COUNTY COUNCILLOR DERBYSHIRE (ENVIRONMENT PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR WOODMAN</u></b></p> <p>From the beginning of the roll out of smaller black wheelie bins across the city to date, how many bins have been reported stolen and how many people have paid the £25 charge to replace them please, and during this time period, how many people have been charged a fee for</p>

	<p>the provision of bins of any description when starting a council tenancy or taking up occupancy within a house of multi occupancy (HMO), and the total monies received by the Council from this charging when a tenancy begins or occupancy of a HMO?</p>
16	<p><b><u>QUESTION TO COUNTY COUNCILLOR BRADBURY (COMMUNITY DEVELOPMENT, CO-OPERATIVES AND SOCIAL ENTERPRISE PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR COWAN</u></b></p> <p>Will the Cabinet Member confirm that no branch library will have funding withdrawn in the financial year 2016/17 which would cause it to close?</p>
17	<p><b><u>QUESTION TO COUNTY COUNCILLOR LENT (EARLY YEARS, CHILDREN AND FAMILIES PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR McEVOY</u></b></p> <p>What assurance can the Cabinet Member give that Child Protection Conferences at Cardiff are properly chaired and that children's allegations of alleged abuse are properly recorded and acted upon?</p>
18	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR WEAVER</u></b></p> <p>If the LDP has passed, how quickly will we start to see new Supplementary Planning Guidance be published or consulted on?</p>
19	<p><b><u>QUESTION TO COUNTY COUNCILLOR MERRY (EDUCATION PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR BOYLE</u></b></p> <p>In light of the growing pressures on school places, is it worth exploring whether the Howardian Centre could be spared from demolition and brought back into permanent use as a school?</p>

20	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR GRAHAM THOMAS</u></b></p> <p>Earlier this month there was a serious three vehicle accident on Llantrisant Road near its junction with Croft Y Genau road. Two cars left the road completely, one landing on its roof. I have been campaigning for years to get this area made into a 40mph zone, as accidents happen all too frequently on this busy stretch of road. This has been evaluated and approved for investment but I am still waiting for an implementation date. When will it happen?</p>
21	<p><b><u>QUESTION TO COUNTY COUNCILLOR PATEL (TRANSPORT, PLANNING &amp; SUSTAINABILITY PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR HUNT</u></b></p> <p>Local people, the Reservoir Action Group and we as Llanishen Councillors are all delighted that after a 12 year battle the community has achieved its aims with Welsh Water acquiring a 999 year lease on Llanishen and Lisvane Reservoirs. Can we be assured that you will ensure that the Council gives whatever support it can to Welsh Water to achieve their aspirations to refill Llanishen Reservoir and to give public access to the site?</p>
22	<p><b><u>QUESTION TO COUNTY COUNCILLOR DE'ATH (SKILLS, SAFETY AND ENGAGEMENT PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR HOWELLS</u></b></p> <p>Did Cardiff Council submit an application for the 2016 Stonewall Workplace Equality Index?</p>
23	<p><b><u>QUESTION TO COUNTY COUNCILLOR BRADBURY (COMMUNITY DEVELOPMENT, CO-OPERATIVES AND SOCIAL ENTERPRISE PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR MAGILL</u></b></p> <p>It is fantastic to see that our four year campaign as Candidates and Councillors for Llanishen and Thornhill to save Llanishen Police Station as a community hub is coming to fruition and that the recent public consultation has resulted in such positive feedback. Please could you confirm the timetable for the new hub being operational?</p>

24	<p><b><u>QUESTION TO COUNTY COUNCILLOR ELSMORE (HEALTH, HOUSING AND WELLBEING PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR WHITE</u></b></p> <p>What pressure can this council bring to bear on the Government to ensure that asylum seekers are not subjected to the inhumane red wristband treatment that was meted out in our city?</p>
25	<p><b><u>QUESTION TO THE LEADER (ECONOMIC DEVELOPMENT &amp; PARTNERSHIPS PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR ALI</u></b></p> <p>Cardiff Bay is a well known, thriving tourist destination, recently highlighted in the news about how it could look with a Barcelona style beach. Can you explore the financial cost?</p>
26	<p><b><u>QUESTION TO COUNTY COUNCILLOR BRADBURY (COMMUNITY DEVELOPMENT, CO-OPERATIVES AND SOCIAL ENTERPRISE PORTFOLIO)</u></b></p> <p><b><u>QUESTION FROM COUNTY COUNCILLOR ALI</u></b></p> <p>During the work to convert Llandaff North Library into a new community hub, will there be any alternative facilities, such as a mobile library, in the area?</p>

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**COUNCIL, 28 JANUARY 2016 : WRITTEN QUESTIONS****COMMUNITY DEVELOPMENT, CO-OPERATIVES AND SOCIAL ENTERPRISE (COUNCILLOR PETER BRADBURY)**

W1	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR GOVIER</u></b></p> <p>The transfer of local services to the community has struggled over the last few years even with the Stepping Up tool. Is the Cabinet now reconsidering this approach as a way of sustaining council services?</p> <p><b><u>Reply</u></b></p> <p>Over the last 18 months, considerable progress has been made in transferring community assets to local organisations. Examples include the former Splott Library, Plasnewydd Community Centre, Pentrebanne Community Centre and the Cardiff International Sports Stadium.</p> <p>In line with our previously agreed strategy, we have 3 transfers likely to be completed by the end of March 2016, a further 8 transfers scheduled for completion early in the next financial year and 11 transfers towards the end of 2016/17.</p> <p>As such, the Council is not reconsidering its approach to the transfer of services, but will of course continue to review the lessons learned from each transfer, with a view to making any improvements to the process going forward.</p>
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**EARLY YEARS, CHILDREN AND FAMILIES (COUNCILLOR SUE LENT)**

W2

**WRITTEN QUESTION FROM COUNTY COUNCILLOR THORNE**

What is the cost of Taxi's in Children's Services in this financial year and how many trips does this cover?

**Reply**

The current expenditure in the 2015/16 financial year, which includes recharges received only up to November 2015, is £30,346.89. This figure relates to a total of 1234 journeys by taxi that were made mainly by clients of Children's Services, but also by council officers.

98% of this spend (£29,604.70) was incurred by clients and is based on a total of 1144 journeys.

## **EDUCATION (COUNCILLOR SARAH MERRY)**

W3

### **WRITTEN QUESTION FROM COUNTY COUNCILLOR BOWDEN**

What arrangements are in place for the monitoring and Estyn inspection of children who are home-schooled in Cardiff?

#### **Reply**

In Cardiff, all known Elective Home Education (EHE) children are registered on the Council's database as soon as we are informed by the local authority school. The EHE Adviser is then informed.

When a child becomes EHE, they receive a letter requesting a meeting with the parent and child to discuss the education being provided and to look at examples of work and learning.

Local authorities have no automatic right of access to a parent's home. Parents may, if they wish to, permit access to their home, or request an alternative venue for a meeting. At the initial meeting, the nature and frequency of future contact will be agreed.

Alternatively, parents may wish to provide information that an appropriate education is being provided in another form, such as a written report.

Schools have a very important role in monitoring the well-being of their pupils and sharing concerns with, or making referrals to, Children's Services when a child is believed to be 'in need' or abuse or neglect is suspected. When schools are no longer able to fulfil this responsibility because a child is receiving their education at home, the Local Authority will inform Social Services that the child is to be home educated.

This information will be retained on the local authority database. However, no further action will be taken unless additional information is received indicating that Social Services involvement is required, and this decision will then be reviewed.

Likewise, because certain health services are accessed by being on a school roll, the UHB is informed of each child being educated at home.

Estyn does not inspect parents who home educate, but they would include EHE in an inspection of the local authority.

There is no legal requirement for parents to inform local authorities of

the fact that they intend to educate at home. This makes it particularly difficult for local authorities to keep track of certain groups of children, including for example:

- Those who have never attended a maintained school;
- Those who have never attended a maintained school in that local authority's area;
- Those who have finished primary education in one school but have not started secondary education in another; and
- Those where the school they have been attending has closed.

W4

**WRITTEN QUESTION FROM COUNTY COUNCILLOR BOWDEN**

Can you provide a breakdown of the numbers of school admissions applications that have been made in Cardiff (other than the cyclical applications for Yr R & Yr 7 and Nursery) and children placed, since September 2015 to date and broken down by month and Primary/Secondary sector?

**Reply**

**Number of In-Year Pupils whose parent(s) have requested admission from 01/09/2015 to 19/01/2016**

Date Application Received	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Total
Primary School sector	201	138	169	101	48	657
Secondary School sector	72	60	50	33	26	241
<b>Total</b>	<b>273</b>	<b>198</b>	<b>219</b>	<b>134</b>	<b>74</b>	<b>898</b>

**Number of In-Year Pupils agreed admission whose application was received from 01/09/2015 to 19/01/2016**

Date Application Received	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Total
Primary School sector	124	87	102	39	4	356
Secondary School sector	41	24	23	4	0	92
<b>Total</b>	<b>165</b>	<b>111</b>	<b>125</b>	<b>43</b>	<b>4</b>	<b>448</b>

It should be noted that the number of school preferences per pupil applications considered by the Council is significantly higher than indicative of above data (1626 preferences).

Of the 898 applications received during this period (September 2015 to date), 448 have been placed. The 450 children that have not formally been placed following their application will either be families with children already in school that have requested to change and that have chosen not to remove their children from waiting lists at their preferred schools, or children that are unplaced based on the preferences stated in their application (because their preferred schools are full) and who have not selected alternate options from

	<p>the schools offered by the Council.</p> <p>All current In-Year applications are being processed within the time-scales required by the Welsh Government as per School Admissions Code pt 3.17:</p> <p><i>“Once received, such applications must be considered without delay and a formal decision either to offer or to refuse a place should be made and notified to the applicant within 15 school days or 28 calendar days whichever is the sooner.”</i></p>
W5	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR BOWDEN</u></b></p> <p>How many Primary and Secondary school children are on the Admissions list and currently awaiting a place at a school in Cardiff?</p> <p><b><u>Reply</u></b></p> <p>Over and above the annual admissions rounds for which processing has not been concluded, a total of 79 pupils (who applied through the In-Year application process) are currently awaiting outcomes of their application, of which 41 pupils are currently not in school.</p>
W6	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR BOWDEN</u></b></p> <p>What impact will there be on the outcomes of pupils in Cardiff Schools following the decision by the Assembly Minister, Huw Lewis, to allow children to take holidays of up to 10 days in any academic year without any fear of a Fixed Penalty Notice?</p> <p><b><u>Reply</u></b></p> <p>Further to the Minister’s statement, subsequent media coverage suggested that guidelines about holidays in term time have changed. The Council’s guidance to schools on holidays in term time and the use of Fixed Penalty Notices (FPNs) and nevertheless remains unchanged. The Council will continue to operate the FPN scheme in line with its existing Code of Conduct.</p> <p>In 2012, the Council asked schools and head teachers not to authorise holidays in most circumstances, whilst acknowledging that the regulations make provision for holidays and that a pupil <b>may</b> be granted leave of absence from school to go on holiday. Head teachers ultimately retain discretion in this and have been using that discretion sensibly.</p> <p>Parents do not have an automatic right to withdraw their child from</p>

school for a holiday and, in law, have to apply for permission from the school in advance.

Therefore, the Council is requesting continued support for Cardiff's approach to holidays in term time and encourages head teachers to continue not to authorise requests for holidays in term time where, in the head teacher's view, there would be a negative impact on the pupil on the basis of a number of factors. As stated in the Minister's letter to schools, these include the time of year of the proposed trip; the length and purpose of the holiday; the duration of the holiday and its impact on continuity of learning; the circumstances of the family and wishes of the parents; and the overall attendance pattern of the child.

As a FPN is not a mandatory accompaniment to an unauthorised holiday request, if a head teacher feels that a family's circumstances do not warrant a FPN being issued, they have the discretion not to request a penalty notice.

However, if, in the opinion of the head teacher, there would be a negative impact on the pupil on the basis of the factors stated in the Minister's letter to schools, the Council continues to advise that the head teacher requests a FPN.

The approach to holidays in term time and FPNs was introduced in Cardiff to help raise attendance and, in turn, improve outcomes for our pupils. Both have helped to achieve this aim as part of a suite of interventions backed by strong and consistent messages.

In the academic year 2012-13, holidays in term time in Cardiff schools accounted for 46,264 days (92,529 sessions) of absence and a huge amount of lost learning and disruption to classes and teaching. In 2014-15, this number had reduced to 36,508 days or (73,016 sessions). This is still too many days of lost learning.

We have taken legal advice and are confident that both schools and the Council have acted lawfully using discretion appropriately. However, schools are advised to check that their attendance policies, websites and literature fully reflect the guidelines and ensure that there are no references to zero tolerance or a blanket ban etc. If there are any such references, these should be removed.

For schools wishing to continue to raise and maintain their attendance levels by tackling holidays in term time through the use of FPNs, support from both the Council and the Education Welfare Service will continue to be provided to issue FPNs in line with the existing Code of Conduct

W7	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR CARTER</u></b></p> <p>How many letters has the council sent to parents concerning the withdrawal of funding for the free bus to Llanishen High School?</p> <p><b><u>Reply</u></b></p> <p>316 letters were issued to all parents of pupils living within the former Llanedeyrn High school catchment area, who are due to transfer to Llanishen High School in September 2016.</p>
W8	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR CARTER</u></b></p> <p>How many people have contacted the council objecting to or expressing concern that they will now need to pay for their children's bus travel?</p> <p><b><u>Reply</u></b></p> <p>I am advised that the Council has only received one phone call in relation to this issue and, once the position was explained, the parent appreciated that they had received a free pass in the past for an older child attending the school.</p>
W9	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR THORNE</u></b></p> <p>What is the full cost of Taxi's employed to take children to school in this financial year and how many daily trips does this include please?</p> <p><b><u>Reply</u></b></p> <p>The Council does not record transport costs specifically for taxis as Specially Adapted (wheelchair) Vehicles (SAVs) can be licensed as either taxis or minibuses.</p> <p>There are approximately 584 daily taxi trips (AM &amp; PM journeys) costing £2.8million and approximately 110 daily SAV trips (AM &amp; PM journeys) costing £850k.</p>
W10	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR WOODMAN</u></b></p> <p>Please advise which Cardiff schools have been involved with International School Linking visits during the period 5/4/15 to 31/12/15, with visits to another country.</p> <p>Please advise how each trip was funded, and which Cardiff City councillors were involved in arranging such a visit.</p>

Please advise if any Cardiff city councillors also took part in an overseas visit and how their trip was funded, and how each Cardiff city school was chosen to participate and how each councillor was chosen to participate in any way.

**Reply**

Schools are not chosen for projects as the International School Linking office sends out calls for expressions of interest. The interested schools are then added to project applications. The council officer involved is the coordinator for these international projects and is sometimes required to attend transnational project meetings.

The schools that took part in International School Linking projects are as follows:

Schools involved	Council Officers arranging & travelling	Councillors travelling	Date of visit	Country	Funding source
Peter Lea Primary  The Hollies  Cantonian	Coordinator	None	8-10 July 2015	Germany	EU - Comenius Regio
Mary Immaculate High School	Coordinator	None	1-3 June 2015	Poland	EU - Comenius Regio
Mary Immaculate High School	Coordinator	None	22-23 June 2015	Poland	EU - Comenius Regio
Greenway Primary	Coordinator	None	12-16 April 2015	Spain	EU - Comenius Regio
Ty Gwyn Special School	None	None	14-17 April 2016	Spain	EU - Comenius Regio
Greenway Primary  Pencaerau Primary  Lansdowne Primary  Baden Powell Primary  Roath Park Primary	Coordinator	None	12-17 April 2015	Spain	EU - Erasmus+
Greenway Primary	None	None	21-26 September 2015	Poland	EU - Erasmus+



	Pencaerau Primary Lansdowne Primary Baden Powell Primary					
	Lansdowne Primary Tredegarville Primary	None	None	8-14 November 2015	Denmark	EU - Erasmus+
	Llandaff City CiW Primary	None	Cllr Ali Ahmed (no funding available)	1-7 November 2015	Bangladesh	Teachers ONLY funded by DfID / British Council Connecting Classrooms
	Roath Park Primary St Fagans Primary Springwood Primary Willowbrook Primary	None	None	10-14 October 2015	France	Self funded flights only

## **ENVIRONMENT (COUNCILLOR BOB DERBYSHIRE)**

W11

### **WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY**

How many cleansing hours have been put into Riverside, Canton, Radyr, Ely, Caerau, Llandaf, Pentyrch and Creigiau every weekend, from start of September to end of December? Please state where.

#### **Reply**

Whilst we have cleansing teams contracted to work weekends in the city centre, in the rest of the city, we have a limited number of staff operating on weekends as the majority of work can be undertaken during the working week.

Due to demand in certain areas, we do have a small number of teams in for a few hours at weekends specifically to litter pick and empty litter bins in areas with shops and high footfall. Areas that are attended regularly include shop fronts in Canton, Ely, Fairwater, Llandaff and Riverside. It is not possible to state exactly how long teams spend in each ward as we do not record time spent in this way and demand can vary from week to week.

Occasional weekend (and weekday) work also takes place to support community initiatives, which can include the provision of litter pickers and bags for community groups who will clear litter/leaves in an agreed location. Cleansing operatives then attend at a given time in order to collect the full bags and sweep the area, as required, to complete the cleanse of the street.

Such activities have taken place in Roath and Pontcanna and we are currently liaising with community groups in other areas to put similar initiatives in place (e.g. in Riverside and Ely). Again, the hours that are required in terms of cleansing staff time can vary.

## **HEALTH, HOUSING AND WELLBEING (COUNCILLOR SUSAN ELSMORE)**

W12

### **WRITTEN QUESTION FROM COUNTY COUNCILLOR GOVIER**

We urgently need to increase the council's access to housing stock in order to meet the need of some of the most vulnerable in our City. I was disappointed that we lost the opportunity for close to 1000 homes on the Dumballs Road site; what plans do we have to meet the current (not future) need in our City?

#### **Reply**

It is true that Cardiff has considerable need for new affordable houses: there are over 10,000 people currently on the housing waiting list; and the recently completed Local Housing Market Assessment indicates that we need to deliver over 2,000 new affordable homes per year for the next 5 years to meet current and future demand for housing in the city.

With regard to current need, a new housing allocations policy has been adopted over the past year, which ensures that those residents on the waiting list in most need and who are most vulnerable are prioritised for housing. Ensuring that the Council maximises opportunities to develop new affordable housing is of paramount importance to us.

With regard to Dumballs Road, you will be aware that the regeneration scheme that was proposed originally was not affordable for the Council, but dialogue has continued with the developer, which could still result in a substantial number of affordable homes on the site.

However, this is not the only site under consideration and officers are developing a 5-year affordable housing delivery plan identifying all new build delivery opportunities and detailing how many new units are likely to be built over this period. This 5-year plan will form part of the updated Housing Strategy document.

Some of the main delivery routes are detailed below:

1. The council is undertaking its own build programme through the Housing Partnership Programme. This project will directly deliver around 600 new council houses over the programme period 2016-2025. More immediately, 196 new council houses will be delivered between 2016 and 2019.
2. Other opportunities to build new council houses outside

of the HPP are also being explored using land that the council holds and we hope to deliver another 200 properties over the next 5 years in this way.

3. The Council's LDP has been approved by Welsh Government Planning Inspectors. This is an important milestone for us as a large amount of affordable housing units will be delivered through developer contributions (Section 106 requirements) to be negotiated on each of the identified sites. Whilst at this stage we are unsure of the exact numbers of units these sites will deliver year-on-year, it is estimated that they have the capacity to deliver around 4,500 new affordable units over the 15-year LDP period.
4. Registered Social Landlord (RSL) developments funded through the Social Housing Grant (SHG) programme have the potential to deliver around 900 new properties over the next 5 years, with another 100 properties planned on development sites they own outside of the SHG programme.

This is not an exhaustive list and officers are also investigating other routes to maximise the delivery of affordable housing. The way in which planning gain monies can be used to bring forward developments is important, along with ensuring that we always have 'RSL shelf' schemes available to take any Social Housing Grant slippage that becomes available from the Welsh Government at year end – in 2014/15, Cardiff was successfully awarded an additional £1,307,829 in SHG slippage this way. (Cardiff's current annual allocation of SHG is £4.2 million per year).

It must be noted that development is a long-term delivery method and just as important is our ability to re-let void properties quickly. We must also ensure we make the best use of our existing housing stock.

## **SKILLS, SAFETY AND ENGAGEMENT (COUNCILLOR DAN DE'ATH)**

W13

### **WRITTEN QUESTION FROM COUNTY COUNCILLOR GOVIER**

How will the scrutiny arrangements work for the regulatory services collaboration?

#### **Reply**

The two scrutiny committees whose terms of reference cover the Regulatory Services Collaboration are the Environmental Scrutiny Committee and the Community and Adult Services Scrutiny Committee. Between them, they have the scope to scrutinise large parts of the statutory functions of trading standards, environmental health and licensing.

The two committees considered the Regulatory Services Collaboration when developing their work programmes for 2015/16 and agreed to programme a joint meeting in March 2016. It was felt that this approach would optimise their collective efficiency and avoid wasted effort.

Points 5.4 and 5.5 of the Shared Regulatory Service Joint Working Agreement states that arrangements for scrutiny should reflect the following qualities:

- 5.4 – as and when required by an Overview and Scrutiny committee or an Audit Committee of participants, the Chair of the Joint Committee (or in his absence the Vice Chair), shall attend a meeting of such Overview and Scrutiny Committee or Audit Committee, together with the Head of Regulatory Services to account for the activities of the Joint Committee.
- 5.5 – Participants will liaise about requests from their Overview and Scrutiny Committees and Audit Committees, and shall consider joint scrutiny arrangements with a view to avoiding duplication of effort.

Conversations have been taking place between the scrutiny functions in Cardiff, Bridgend and the Vale of Glamorgan Councils to explore how joined up scrutiny between these three authorities can be arranged. Adequacy of resources to undertake joint scrutiny has been identified as a challenge by all three authorities.

The Chairs of the Environmental Scrutiny Committee (Cllr Mitchell) and the Community and Adult Services Scrutiny Committee (Cllr McGarry) also met in November 2015 to reflect on this challenge and

to plan how they can best arrange scrutiny in this area.

Cardiff's key task is to ensure that councillors provide appropriate and effective scrutiny of the Regulatory Services Collaboration, as far as it is required to optimise governance and service delivery for the citizens of Cardiff. If this can be achieved in partnership with the two other authorities, this is to be welcomed, but if this does not prove possible then the two Cardiff scrutiny committees will continue to exercise their collective capacity to effectively scrutinise the services delivered to Cardiff as required.

We also want any scrutiny that is undertaken in Cardiff to be of benefit to our partner authorities and, similarly, would wish to benefit from any scrutiny of this project undertaken by both Bridgend and the Vale of Glamorgan Councils.

The three authorities have agreed to pilot an approach, commencing with a joint Community and Adult Services Scrutiny Committee & Environmental Scrutiny Committee meeting in Cardiff, which is due to be held on Thursday 3<sup>rd</sup> March 2016.

The City of Cardiff Council will write to the other two authorities inviting their scrutiny committee members to submit any questions which they deem relevant to this meeting. Any submitted questions will be asked by the appointed Chair of the joint meeting and the response will be captured in a letter written to representatives of the Shared Regulatory Services Joint Committee. A copy of this letter will be provided to the scrutiny committee members from Bridgend and the Vale of Glamorgan Councils. A copy of the minutes of the joint scrutiny committee meeting held in Cardiff will also be circulated to the same group of councillors.

Prior to the end of the current 2015/16 municipal year, Cardiff will engage with Bridgend and the Vale of Glamorgan to discuss the merits of this pilot scrutiny exercise and assess future options for scrutiny of the Regulatory Services Collaboration. Key drivers will include consideration of resource allocation and avoidance of duplication of work. Through this process, we expect relationships and joint working opportunities to evolve over time and that effective partnership scrutiny arrangements will ensue.

W14

**WRITTEN QUESTION FROM COUNTY COUNCILLOR GOVIER**

Will any KPI's be changing as a result of regulatory services collaboration; if so, which ones?

**Reply**

The KPIs for the Shared Regulatory Service will continue to be collected in their current format for the 2015/16 financial year and form part of the corporate performance reporting process for each Council.

The Shared Service has drafted a new business plan, which will be the subject of consultation next month with a range of stakeholders. Along with the established national indicators, the plan contains a number of new performance indicators. These indicators will reflect the impact that the Shared Service has in supporting local communities. Examples of these include:

- The proportion of domestic rented properties improved as a result of regulatory intervention;
- The percentage of businesses who feel that regulatory intervention (inspection, advice etc.) has improved their compliance.

The consultation on the business plan will be undertaken from the middle of February and until the end of March. The business plan is then expected to be considered and approved by the Joint Committee in mid May. The final list of indicators agreed following the consultation will be contained in the approved plan.

W15

**WRITTEN QUESTION FROM COUNTY COUNCILLOR THORNE**

What are the full costs, including writing, printing and delivery, of all consultation brochures that the Council has undertaken in this current financial year?

Can you list the consultations and the costs separately please?

**Reply**

I have asked officers to undertake work to collate this information as cost figures for the production and distribution of consultation documents are held within directorate and specific project budgets. As a result, I will provide you with this information in writing in due course. In terms of the annual corporate consultation exercises that fall within my own portfolio, I can confirm that the cost of production of the annual Ask Cardiff Survey for 2015 was as follows:

Printing and delivery of Ask Cardiff general surveys to Libraries / Leisure Centres / Hubs / Stakeholders (5000 English / 1000 Welsh)	£2,025.19
Printing of Ask Cardiff general surveys to post out (4100 English / 100 Welsh)	£2,852.89
Ask Cardiff Survey posted (3990)	£1,790.20
Return by Freepost	£310.00
<b>Total =</b>	<b>£6,978.28</b>

In terms of the 2016/17 Budget Consultation survey, the cost of printing 5,000 English and 1,000 Welsh language copies of survey was £2,101.



**TRANSPORT, PLANNING AND SUSTAINABILITY**  
**(COUNCILLOR RAMESH PATEL)**

W16	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR RALPH COOK</u></b></p> <p>Please provide in detail the dates, periods in hours, the names of the Local Authorities and other people present and the subjects discussed at meetings with neighbouring authority politicians and/or officers about Cardiff's Local Development Plan that were attended in person by Cllr. Ramesh Patel since he took on responsibility for the LDP.</p> <p><b><u>Reply</u></b></p> <p>As you should be aware, by the time that I took on portfolio responsibility for the LDP, the Deposit Version of the Plan had already been approved. Therefore, the relevant substantive and strategic cross-boundary matters had already been addressed and captured in both the Preferred Strategy and Deposit Plan, so there was no necessity to undertake further dialogue at Cabinet Member level. The key work in this respect was the collaborative cross-boundary working exercise, which was completed during 2012 and forms part of the LDP evidence base.</p> <p>My primary role has therefore been to secure the adoption of the LDP. I believe that I have capably fulfilled this role and thank all Members and Officers who have helped reach this major milestone for our city.</p>
W17	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR RALPH COOK</u></b></p> <p>Please also detail the dates and periods involved (in hours) of Cllr. Ramesh Patel's attendances at the Planning Inspectorate hearings into Cardiff's Local Development Plan?</p> <p>Also please provide details of all the hearing dates and times during which the hearings took place?</p> <p><b><u>Reply</u></b></p> <p>Firstly, I want to thank you for the role that you played as the Cabinet Member responsible for progressing the LDP up to the Preferred Strategy stage. Had you continued your involvement in the process up to the examination stage, then you would have understood that it is normal practice for officers of local authorities to present evidence</p>

to the Hearing Sessions in support of the Plan, not Cabinet Members.

Whilst I continued to hold regular meetings with officers to discuss the numerous matters emerging, officers presented evidence during the Hearing Sessions as has been the case in the examination of plans for other local authorities. Therefore, there was no requirement for me to attend the Hearing Sessions which took place between 13<sup>th</sup>-16<sup>th</sup> January, 20<sup>th</sup>-23<sup>rd</sup> January, 3<sup>rd</sup>-6<sup>th</sup> February, 10<sup>th</sup>-13<sup>th</sup> February, 25<sup>th</sup>-27<sup>th</sup> February and 28<sup>th</sup>-29<sup>th</sup> September, all during 2015.

W18

**WRITTEN QUESTION FROM COUNTY COUNCILLOR GOVIER**

Nottingham Council have recently launched a not for profit energy company called Robin Hood Energy. Are there any plans to progress Cyd Cymru to the next stage of development with the setting up of our own energy company to meet the energy challenges for many residents in the City?

**Reply**

Nottingham's Robin Hood Energy Company is a recent addition to a small number of local authority owned Energy Services Companies (ESCOs), which have been created to supply and trade in energy on a not-for-profit basis. Bristol and Plymouth also have similar examples.

Although there are no approved plans to set up a similar arrangement in Cardiff, we are watching the progress of these companies to assess the risks and value of such a scheme. The clear benefits to citizens that these schemes offer need to be balanced against the resource and costs required to establish them, as well as other associated risks from competition from larger established energy supply companies etc. Our connection with the UK Core Cities group and the Great Western Cities initiative will give us access to information to assist in this evaluation.

In the meantime, the Cyd Cymru collective switching scheme has helped well over 1,000 customers across Wales to reduce their energy bills by switching to better tariffs that we negotiate on their behalf. In addition, some of the energy conservation and advisory services that the ESCOs provide are also currently being provided by the Council through various initiatives such as our ARBED/ECO energy efficiency schemes and our "Little by Little" energy advisory service.

**WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY**

How many road traffic accidents have there been in the Cwrt-yr-Ala Road area in the last 5 years and what were the details and reference numbers?

**Reply**

The police database only records injury collisions. These records have been checked for the last five years and only two were recorded in the Cwrt-yr-Ala Road area within Cardiff:

**Record 1**

Crash Ref. No: 0209102  
Severity: Slight  
Date: 09-05-2011  
Location: Junction of Cwrt Yr Ala Road and Lauriston Park  
Vehicle 1: Pedal cycle  
Vehicle 2: Car

**Record 2**

Crash Ref. No: 1301237  
Severity: Serious  
Date: 19-07-2013  
Location: Cwrt Yr Ala Road north of Heol-yr-Odyn  
Vehicle 1: Motor cycle over 500cc  
Vehicle 2: Car

There were no recorded injury collisions in Heol-yr-Odyn, Lôn yr Efail, Lauriston Park or Heritage Park in Caerau.

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